



Peace of Mind Property Management knows that moving can be a hassle and that we always forget the smaller more trivial items. We have prepared a simply yet effective move-out checklist that will assist you with your transition as well as ensure that your future residents are able to move-in seamlessly!

- _____ Provide Peace of Mind Property Management all keys, remotes and key fobs
- _____ Provide Peace of Mind Property Management all warranty and contact information pertaining to your property
- _____ Provide Peace of Mind Property Management a copy of HOA Bylaws as well as HOA contact information
- _____ Contact your home-owner insurance company and add Peace of Mind Property Mgt. as additionally insured
- _____ Submit Change of Address with Post Office
- _____ Replace all air filters
- _____ Replace all water filters
- _____ Replace all lightbulbs
- _____ Remove all garbage and place bins for final pick-up
- _____ Remove all Grills
- _____ Remove all BBQ Pitts
- _____ Remove all Fire Pitts
- _____ Cycle and refill water softener with required chemicals & salt